

Rossett Acre PTA AGM – 17th September 2018

Attendees

Sarah Rhodes (SR) Chair	Michelle Kerfoot (MK) Minutes	Mary Riley (MR)
Richard Hall (RH)	Andrea Brennan (AB)	Anna Isle
Ella Davis	Rhona Johnston	Kate Broadbank
Gail Vlack	Liz Cluderay	Kim
Isabella	Sophie King (SK)	Gemma Armstrong-Turner (GAT)
Lesley Stott (LS)		

Apologies

Charlotte Woodworth	Claire Kirkby	Jen Brennan
Lara Evans	Miranda Gregory	

1. Welcomes

It was fantastic to see so many parents attending this year's AGM and a warm welcome given to all the new faces. All introduced themselves and their association to the school. RH gave a brief update on the current situation with the PTA. There has been no chair for the PTA since September 2017. Whilst the recruitment of a new chair has been underway the events have been run by committee. So far this approach has worked well. It has also reduced the commitment needed for the role of chair which makes this position more manageable.

2. Elections

The following individuals were elected for the named committee roles:

Chair – Sarah Rhodes

Co-chair – Sophie King

Treasurer – Richard Hall

Secretary – Michelle Kerfoot

3. Treasurer Report

Summer Fair raised £1600 profit

Also paid for year 6 hoodies and a ping pong table.

LS asked if the PTA could cover the cost of the entry fee for KS1 choir to enter the Young Voices competition.

4. Outside area

In October the work to install the new drainage system begins. This has been purchased by PTA fundraising at a cost of £19,000 plus the ongoing maintenance fee.

MR is using the this year's and last year's sports funding grant to install a multi use area on the field. This can be progressed once the grass has been drained.

As cost of the drainage has not been as high as anticipated all felt that the remaining funds raised for the outside area could be spent on enhancing the multi use area. MR will give some thought to how the PTA can help.

AP SR to find out the cost for the annual maintenance to enable funds to be allocated

5. GDPR

RH has looked into GDPR and it does apply to the PTA as it is a charity however as we do not hold any data we are covered. All our communications are sent out via Parent Pay
The Facebook pages are compliant as individuals can choose to join or leave.

Any information that RH holds as treasurer is all held securely.

AP RH to write a statement on the PTA page to detail compliance.

6. Child Protection

As a PTA we need a policy to cover how we safe guard children.
We are covered in all activities through parent or teacher supervision. The exception to this is the pantomime.

AP SR to write a policy for Child Protection

AP All committee members to arranged to be DBS checked.

7. Events calendar

Event	Date	Committee	Additional Information
Christmas Cards		Sarah Rhodes	Templates have been completed by the children
Cake Bake	Friday 26 th October 2018	Sally Hughes	
Jumble Sale	Saturday 10 th November	Gail Vlack	Any left over uniform will be donated to Bags2School
Steph Simmons Photos	?	?	
Story Evening	TBC – November?	Lesley Stott	
Christmas Fair	Saturday 1 st December	Lara Evans, Miranda Gregory, Sophie King	
Quiz Night	TBC – February?	Anna Isle, Kate Broadbank, Andrea Brennan	Decision to be made on venue before date can be confirmed
Pantomime	22 nd & 23 rd March	Sarah Rhodes	Will be held at Harrogate Grammar school. Access needed

			to Rossett Acre for rehearsals on 12 th Jan, 19 th Jan and 9 th Feb only.
Summer Fair	TBC – 22 nd June?	Lara Evans, Miranda Gregory, Sophie King	Obstacle course to be booked before date can be confirmed

Additional activity:

New starters coffee morning – 28th September 9am (Sophie King, Lesley Stott, Michelle Kerfoot)

Tea & coffee at KS1 Nativity – 11th & 12th September – parent volunteers to be requested

Bobs Your Uncle – will be booked for the school disco

Further discussions to be held regarding an additional event – ideas suggested are Beer/ Gin Festival, Fake Festival, BBQ, Disco (80's, silent, through the decades), Wine tasting & Hog Roast.

All agreed this event should be low cost and high profit

– Andrea Brennan & Michelle Kerfoot

8. AOB

AP – MK to produce a newsletter

AP – SK to arrange for apples to be picked and sold in the playground

GAT asked if Team Rossett Acre t-shirts could be printed for the children to wear at swimming galas and other external sporting events.

AP -LS to get a cost for 30 t-shirts from Emblazon

Date of next Meeting – TBC – March/April 2019