

Rossett Acre Academy RKL

**Meeting of the Governing Body held on
Monday 12th December at 6.30pm 2016 in the school
Minutes Confidential excluded**

	Present: Ian Foy Co Opt Corinne Penhale HT Michael Birch Co Opt Dave Betts Parent Governor Janet Hickman - Staff Jonathan Davis – Co Opt Margaret Howard - Associate Cat Salisbury - Associate	lead	Action
1.	<p>Welcome & Apologies for absence: John Riggs Justine Weaver Liz Matykiewicz Louise Street</p> <p>Consented To identify any confidential items on this agenda to be excluded from public minutes: Confidential for governors Item 5 SEN & 7 Staffing To receive declarations of interest, pecuniary or other, for any agenda item: None Urgent business items previously notified to the Chair: None</p>	IF	
2.	<p>Membership of Governing Body: Governing Body constitution – to receive a report on upcoming vacancies during the current academic year. To receive the Scheme of Delegation from RKL and Governors appointments. Key change. We are an LGB now under the control of RKL. However, we do have a clear vision of how the GB shall be. There will be 9 governors: 2 teaching (Including HT) 2 Parents - elected 3 Co Opt 2 RKL appointed. The Chair will write to governors for their opinions of governorship. JW is counted as staff. We already have two parent governors. In terms of sub committees, going forward, we will have task groups charged with specific issues on which to report back on. HGS (RKL) will take up the Finance. All governors were invited equally to express their views privately.</p>	IF	

	<p>Alignment of FGB meetings with RKLТ (see attached dates back of Guide to trustees attached with email) Dates have been set by RKLТ, but negotiation will have to take place as this is mid academic year and other commitments have already been pencilled in.</p>		
3.	<p>Committees – to determine going forward as no longer have Full Delegated Authority, more advisory.</p>	IF	
4.	<p>Minutes of the October AGM Full Governing Body meeting for approval and signing: Matters arising not covered elsewhere on agenda: The Performance Management meeting has taken place, as has the Strategy meeting.</p>	IF	
5.	<p>School Three year Strategy: GQ – Are the summary notes accurate? CP will take part of this plan forward.</p> <p>CP described in detail a recent issue with changes in the use of technology, where there was a problem with our server. The contractor hadn't recognised the issue, however, have since addressed the issue as a temporary measure, but there are still active issues. This is an IT contract. Suggestion of possibility of having a Harrogate Grammar solution. HG are providing us with a new server as a temporary fix.</p> <p>The GB requested we should request a detailed report from IT contractor before progressing further.</p> <p>As an Executive Group HTs we have looked at a possible forward solution: HG has the server and all schools link into this. We would then have support from HGS technical admin. Figures are being put together. With the Grammar school, as our only tech solution, we are likely however to have issues with quantity/volumes of work at certain key times in the year. HG are looking at prices and also sharing of resources and backups, so that when visiting any of the partner schools we would be able to log in and work.</p> <p>At Rossett we need to look at our teaching and ways we use technology – how could we make teaching better/life easier? We have also had difficulties receiving an IT audit from contractor, the one provided was insufficient. There are also difficulties with their activity log not being kept up.</p> <p>One other school in RKLТ has employed their own technician and this has worked for them.</p> <p>Ideally it would be beneficial to have a technician on our staff. The Website will be kept on until March, at an additional cost, as otherwise it would have ended at Christmas.</p> <p>GQ – PTA not wanting to fund technology? They have over the years spent quite an amount historically, and although willing to fund some tech, they are very keen to fund something else now for example the Astro Turf project.</p>	IF	

	<p>There have been discussions of talking with companies getting involved, grants being accessed, making it a community project. However, there are a number of strategic issues.</p> <p>Portacabin – replacements and windows? GQ - Does this mean we are having new portacabins? If we have a successful bid we will talk about it further. The portacabins and windows have a bid in place. CONFIDENTIAL - omitted</p>		
6.	<p>School Development Plan: TBA</p>	IF CP	
7.	<p>To receive Head Teacher Report: We have a new template from RKLTL and what they will look like from now on. CP pointed out different issues. We are top heavy with boys on roll and in terms of SEN, year 5 have a higher number of children with SEN. We have 23 PP - one is a service child. However, overall at the end of last academic year 2016, we are above national average and NYCC. This is in year data. Autumn data is in progress. KS1 to 2 progress has been positive. CP also provided data for groups of children. GQ – please describe the percentages. There is a measure that makes the overall an anomaly. It's not an average and therefore can be less likely that a child will hit the mark in all 3 constituent parts. Progress in Reading PP is slightly down. SEN in terms of r and w. Writing needs further work, but also more in English than Maths. English, as a second language has its challenges.</p> <p>There have been no incidents, exclusions or racist incidents.</p> <p>Attendance 2016 from September to now – PP 96.02 slightly down, 2 children have caused the dip but there are reasons. Explained. In terms of staff leaving: CONFIDENTIAL: omitted Learning Mentor is leaving, but an appointment has been made. MH leaves January. We appointed a midday supervisor, but are still one short. Two students have met the standard and are going into another RKLTL school. We are also having another student in the Spring (HGS – SCITT) and also a student from Leeds Beckett. Mini Placements are taking place in January. Finance is on hold until we amalgamate with RKLTL. The financial transition has been difficult and stressful for some staff members and will take time due to the nature of the transition.</p>	CP	

	<p>Every head teacher report will in future be in a specific format and will include a financial summary.</p> <p>H&S – there will be a report issued soon as we are still in transition.</p> <p>However, the fire drill was very successful and the children were excellent, but some of the sound alarms need to be louder. The Children’s Centre, though now part of our campus, also needs to be linked.</p> <p>Some priorities have been moved but are moving well for example the 360 survey. The social media policy is still being worked on – JHi to ask the Trust.</p> <p>Homework and the writing policy are being moved to January. Challenge for all – specialist provision is needed for a child. An HLTA role is needed in school and will be advertised internally.</p> <p>Maths Mastery we joined a Maths Hub project and both of our maths leaders have been working every couple of weeks in peer situations with other colleagues taking part in the project. The Shanghai approach is being studied. Four teachers are going to observe the Shanghai teachers and the Richard Taylor liaison teacher is coming to do a staff meeting at RA re Maths Mastery in January as a staff meeting. Early years and KS1 have taken it on board very well, though KS2 are more hesitant as yet in some year groups.</p> <p>Lawyers have been able to release the Covenant on the Children’s Centre - it is now being used by RA more widely for a variety of reasons. In spring we will look at the use of the centre in more depth.</p>		
8.	Minutes from Resources and SIC committee: Q&A’s to chairs	IF	
9.	Policies: To approve the revised budget for submission 31 st December. Awaiting RKL (Draft budget compiled and sent to RKL)	CP	
10.	Governor training (all): Clerk sent new NYCC Gov Body Training dates by email	IF	
11.	To note Governors’ Correspondence received or sent: None	IF	
12.	Any other urgent matters previously notified to Chair: None	IF	
13.	Dates of meetings for academic year 2015/16: See item 2 Realignment of dates - organised before the Trustees meeting. Next meeting will be: 30th January 2017	IF	
14.	Confidential Update: Deferred	IF	
15.	Close of meeting: 8.00pm		